



Baltimore Summer Funding Collaborative RFP Question & Answers (Q&A) Document

All questions asked at the info sessions or submitted via e-mail before 12:00 PM on November 30th will be answered in this document. It will be uploaded to the SFC website and updated twice: November 12, 2021 and November 30, 2021 by 5:00 PM.

Eligibility

Q. If my program operates outside of Baltimore City but serves young people from Baltimore City, can I apply?

A. Yes.

Planning your application

Q. What is the difference between the orange and yellow colors in the [Funder Requirements & Priorities Document?](#)

A. There is no substantive difference. We alternated the colors for each row so the table is easier to read.

Q. My nonprofit has changed its name with Maryland, but we are waiting for confirmation from the IRS that they have logged the change. Should we apply under the old name or the new name?

A. We would recommend applying under the name that is reflected on most or all of your required documentation. For any document that reflects the other name, please attach the proof of name change as an additional page and upload as one document for that required upload field.

Q. What if we have the capacity to run a large program which would require more funding than a smaller program. Will funders look at the amount requested and choose not to fund us?

A. There is no stated preference of the SFC or its funders as it relates to program size preference. SFC funders do their best to fund whole program budgets. If funders cannot fund an entire program budget but are enthusiastic about the program, they may reach out to see how the program model would change based on a different level of funding and/or may partially fund the budget.

Q. How is the SFC coordinating with City Schools' efforts around summer programming?

A. Previously, SFC decisions have been released in advance of information about what City Schools has planned for in their budget. This may also be the case in 2022. In 2021, Baltimore's Promise (the administrative backbone of the SFC) partnered actively with City Schools to share information about the landscape of summer opportunities, including those provided by SFC grantees. We hope to continue this partnership in summer 2022.

Q. Will schools be considered differently by the SFC if there is available funding from City Schools?

A. In general, leveraged funding is not seen as a negative. SFC funders typically desire to complement other sources of funding that may be awarded to programs.



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Q. Are the SFC funders aware of the BTU and City Schools bump in teachers OST pay to \$50/hour and the impacts of that on SFC staffing budgets?

A. Yes.

Q. What is the maximum amount of funding an applicant can request through the SFC?

A. There is no maximum amount applicants can request through the SFC.

Budget and Budget Template

Q. Can you make sure that all cells in the description column of the budget template will text wrap and expand for the full text?

A. This is not possible because the budget template is locked to make sure that all budget submissions are consistent. However, at the top of the spreadsheet, there is a formula box that will show the entire contents of the cell you have clicked. You can click the border of this formula box to widen it so that you can see the full text in any cell.

Q. Is there a limit on indirect costs in the budget?

A. Funders have not indicated a limit on indirect costs.

Q. In the budget template, how do we reflect general operating dollars that we are using to support our summer program, in addition to what we are raising specifically for summer?

A. You can reflect that funding in Column D of the budget template, Committed Funding, if those dollars are committed when you complete the application.

Eligibility for Baltimore Children and Youth Fund (BCYF) Funding

Q. What are BCYF's funding priorities?

A. BCYF will prioritize programs from Black, Indigenous, or Person of Color (BIPOC)-led organizations and programs that primarily serve older youth (51% or more of participants will be youth ages 14-24.) A program is eligible for BCYF funding if they are BIPOC-led but serve younger youth, or if they are white-led and primarily serve older youth. A program is also eligible if they are BIPOC-led AND primarily serve older youth.

Q. Why did BCYF choose these funding priorities?

A. BCYF selected these funding priorities based on data published in the [Baltimore City Youth Opportunities Landscape](#) and data analyses from previous SFC funding cycles indicating the need for more funds to be directed towards BIPOC-led and older youth serving organizations to enhance the equitable distribution of funding for summer programs in Baltimore.



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- Q. Do we need to submit a financial audit to be considered for BCYF funding?
A. If your organization has an annual income of over \$200,000, you will need to submit a financial audit from no earlier than FY 19 to be considered for BCYF funding. If your organization has an annual income of less than \$200,000, you do not need to submit a financial audit to be considered for BCYF funding.
- Q. What level of liability does my program's insurance need to cover to meet BCYF's requirements?
A. The level of liability depends on the size of the grant received from BCYF. Please review the levels of insurance requirements listed in [Appendix E of the RFP](#). You can include the cost of the required insurance in your budget template and overall funding request to the SFC.

Community Review Process

- Q. Can organizations applying for SFC 2022 funding also be partners in the community review process?
A. Yes. Reviewers recruited by partner organizations who are applying for SFC funding will not review the application(s) from that partner organization.
- Q. How will you prioritize which applications are reviewed in the community review process?
A. Ideally, all SFC 2022 applications will undergo the community review process. However, if the SFC receives more than 200 applications, we will prioritize applications that meet BCYF's funding priorities, as BCYF will align 100% of their funding decisions with feedback from the community review process.
- Q. What about if you receive more than 200 applications overall, but less than 200 are eligible for BCYF funding. Will other applications be included in the community review process?
A. In this scenario, other SFC applications will be randomly selected for inclusion in the community review process. Feedback from the community review process will be shared with individual funders and may be incorporated into their decision-making processes.

Miscellaneous

- Q. What happens if your program provides kits or other services, so you don't have a site that funders can visit during the summer site visits?
A. If your program receives SFC funding and does not have a physical location for a site visit, funders may request an alternate form summer check-in, such as an in-person or virtual conversation with the program leader.